



Maromaku Primary School

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COVID19 Procedures

Dear Parents,

Thank you so much for your patience and understanding during these Covid-19 restrictions. We are endeavouring to maintain our contact with you as much as possible, however, there are many procedures and limitations for us all. I thought that we should just revisit our school policies regarding Covid-19 for everyone so that we are all on the same page and we can make sure we keep our children safe. Our safety procedures are endorsed by the Board of Trustees.

Please see below some extracts from our School Policy Documents on School.Docs and also a Ministry of Education Bulletin from the 28 October.

- **From our Covid 19 Information and Procedures Policy on School.Docs**

COVID-19 Vaccinations

Under the COVID-19 Public Health Response (Vaccinations) Order 2021, anyone performing any work or service for the school (including teacher aides, administration and maintenance staff, contractors, and volunteers) who may have contact with students must be fully vaccinated by 1 January 2022, and have received their first dose by 15 November 2021.

From 16 November 2021, anyone covered by the Vaccinations Order who has not had at least one dose of the COVID-19 vaccination cannot be onsite during a time when they may come into contact with students. In areas at Alert Level 3, those who are not fully vaccinated in the period leading up to 1 January 2022 are required to undergo weekly COVID-19 testing.

- **From our Health, Safety, and Welfare Policy on School.Docs**

Maromaku School is committed to ensuring the safety and wellbeing, as far as is reasonably practicable, of students, employees, and visitors both at school and when away from the school on school business. The board is responsible

for this policy, and delegates its implementation to the principal. The school reports on aspects of its health and safety **compliance** throughout the year.

Visitors

Under the COVID-19 Public Health Order, all schools are required to display a QR code poster for the NZ COVID Tracer app in a prominent place at or near the main entrances. Our school displays a QR Code and visitors should use the NZ COVID Tracer app, or record their visit on the manual register, to track where they have been. This is in addition to any other sign in processes in place.

From Ministry of Education Bulletin 28/10/21

What the requirements are and who they apply to

Everyone who works for a school or kura who may have contact with children or students or will be present at a time when children and students are also present must have had **a first dose of the COVID-19 vaccine by 15 November and be fully vaccinated by 1 January 2022.**

From 1 January 2022, schools and kura must only allow those that are fully vaccinated to provide onsite services.

This includes:

- principals
- teachers
- relief teachers and casual staff
- administration staff
- caretakers and cleaners
- contractors and other tradespeople
- service managers
- caregivers and other staff.

It also includes unpaid workers, such as volunteers and any members of the community who are regularly on site during a time when children and students may be present. Throughout this guidance we have used the term staff member to refer to paid staff members, unpaid workers, volunteers, contractors and other workers at your school or kura.

The vaccination requirements apply wherever in person schooling occurs, such as on the school or early learning service site, but also at school camps, swimming pools, museums, or where other education outside the classroom (EOTC) programmes take place. This means that both school staff and volunteers who are involved in EOTC should have had a first vaccination by 15 November and be fully vaccinated by 1 January 2022.

The vaccination requirements **do not apply** to those who are performing services remotely, or who are onsite only when children and students are not present (such as a contractor who is performing maintenance during the weekend or over a term break). The requirements also do not apply to people who are visiting your school or kura, such as for a learning conference or a parent, whānau and community evening.

If there is any chance of contact with other children, unvaccinated parents or visitors are not able to participate or be involved in school and classroom activities. This does not preclude any parents from picking children up or dropping them off. We are more than happy to discuss these requirements with you and will ensure that we can maintain opportunities to share and receive information regularly.

The staff at Maromaku School wish you all the best in these difficult times.

Kind Regards

Janet Harder
Acting Principal